

**To: Members of the State Board of
Education & Early Development**

December 9, 2021

From: Dr. Michael Johnson, Commissioner

Agenda Item: 5

◆ ISSUE

The board will be briefed on the committee formation and proposed timeline to complete a full review of the Mt. Edgecumbe High School Policy Manual.

◆ BACKGROUND

- In addition to State of Alaska and Department of Education and Early Development policies and procedures, Mt. Edgecumbe High School (MEHS) utilizes a policy manual for governance. The manual includes policies that are typical to school districts and includes some restatement and reference to state statutes and regulations as appropriate.
- The full policy manual was last adopted by the State Board of Education and Early Development in 2012 with a recommendation of a review every five years.
- A review and revision of specific policies have occurred and been passed by the State Board of Education and Early Development in the past five years; however, there has not been a full policy manual review since 2012.
- A Review Committee is being formed that will include: MEHS Administration, a MEHS Advisory Board representative, and other MEHS staff and/or teachers. In addition, the Association of Alaska School Boards (AASB) will be used as a resource for school board policies and practices.
- The following outlines the proposed timeline to complete the policy manual review:
 - November 2021 – Review committee is formed.
 - December 2021 through February 2022 – Review Committee reviews the full document and identifies areas with missing policies and areas of the current policies needing major revisions.
 - February 2022 – MEHS Advisory Board reviews the work being completed by the Review Committee.
 - February through May 2022 – Subcommittees are formed to work on specifically identified policies.
 - May 2022 – Recommended policy manual presented to the MEHS Advisory Board for review and approval.
 - June 2022 – Recommended policy manual presented to the State Board of Education and Early Development for review and approval.
- Janelle Vanasse, Superintendent of Mt. Edgecumbe High School, will be present to brief the board.

◆ OPTIONS

This is an information update. No action is required.